



Center for
Testing and
European
Certification

To
Laboratory for Testing Machinery,
Equipment and Devices at CTEC Ltd.,
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Bulgaria
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377
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APPLICATION FOR TESTING

No /
/LTMED outgoing No., Date/

***FROM:**
/Applicant's name (Company, Address, Tel., Fax, E-mail, ID code)/

***SAMPLE FOR TESTING:**
/Product name, Type, Brand, Quantity, Identification number of the sample/

.....
/Declared technical data of the sample (overall dimensions, mass,

.....
voltage, power, IP, class, etc./

***MANUFACTURER:**
/Company, Address, Tel., Fax, E-mail, Date of manufacture/

***IMPORTER:**
/Company, Address, Tel., Fax, E-mail, Quantity of samples and batches/

***REGULATORY DOCUMENT:**
/Technical specification, BDS, EN, IEC, ISO and other/

.....
/Tested Indicators/

*** DEVIATION FROM THE METHOD:**
/Description of the deviation - standard, norm or other normative document/

*** APPLICABLE DOCUMENTS:**
/User guide, Electrical Schemes, Specification of input components and materials

.....
Certificates and/or Test Reports for them and other /

* to be filled in by the applicant in accordance with the laboratory

AVAILABILITY OF CONFLICT OF INTEREST: YES NO

AVAILABILITY OF RISK OF IMPARTIALITY: Test Engineer 1.
/date, name, surname, signature /

2.
/date, name, surname, signature /

PLACE AND DATE OF TESTING:

AGREED TIME FOR TESTING: **TEST REPORT IN ENGLISH:** YES NO

PRICE: BGN VAT excluded, all terms of the offer remain valid

Applicant:.....
/surname, signature/

Executor:.....
/surname, signature/

GENERAL TERMS

- THE CONTRACTOR AND THEIR EMPLOYEES are not engaged in any activities that may conflict with the independence of their judgment and their impartiality with regard to their testing activities.
- THE CONTRACTOR undertakes to start the service from the later date between the two dates: the date on which the Contracting Authority has provided in the territory of the testing laboratory the necessary representative sample of the relevant product and the date on which it paid the advance due according to this application.
- The CONTRACTOR undertakes to protect the production and commercial secret of the information received from the customers.
- When the CONTRACTOR is legally obliged to disclose confidential information, he is obliged to inform the ASSIGNOR about the information that may become publicly available.
- The CONTRACTOR is obliged to preserve the confidentiality of information obtained from sources other than the ASSIGNOR.
- The CONTRACTOR undertakes to carry out the testing activities himself.
- When the CONTRACTOR intends to subcontract part of the tests, the CONTRACTOR is obliged to previously inform the client about his intention.
- Complaints and objections are made only in writing at the address of the CONTRACTOR. The deadline for submitting objections is 3 (three) working days after the receipt of the test reports.
- The CONTRACTING AUTHORITY undertakes to provide the CONTRACTOR with all necessary information and assistance for the performance of the tests and conformity assessment.
- Each of the parties, in their capacity of a Personal Data Administrator, processes the personal data received from the opposite party (name, personal ID, contact details - address, telephone, e-mail, location data, position with which to identify (legal representatives, the contact persons and those engaged in the execution of the contract), strictly observing the requirements of the applicable legislation only for the purposes of concluding and implementing this contract, as well as for the protection of its legitimate interests in the event of its non-fulfillment.
- Each Party, as a personal data provider, ensures that the personal data it provides for processing are received and processed by it in accordance with Regulation (EC) 2016/679 of the European Parliament and of the Council on the protection of individuals with regard to the processing of personal data and the free movement of such data ("the Regulation") and the applicable legislation and that it is entitled to provide them with the other Party.
- Each party in its capacity of administrator / processor of the data received from the other party will process such personal data in accordance with the requirements of Art. 28 of the Regulation, as well as the current Bulgarian legislation. In particular, the recipient party is bound to:
 - to process the personal data provided only in connection with the performance of the agreed activities for the purposes arising therefrom and within the time period required by the arrangement unless it is obliged to undertake the processing under the law applicable to it or in defense of its legitimate interest.
 - not to disclose or provide Personal Data to third parties, unless there is a legal obligation to do so.
 - The party handling the personal data is responsible and undertakes to compensate the Provider for any costs, liability and claims of any kind incurred by it and arising out of or in connection with any violation, act of negligence, error or omission of the party processing personal data received from the contract, its personnel or subcontractors related to or resulting from the requirements for the protection of personal data and their security.

Applicant:
/surname, signature/

Executor:
/surname, signature/